

**Cold Spring Village**  
**Board of Trustee Workshop**

**April 17, 2012**

The Board of Trustees for the Village of Cold Spring held a workshop on Tuesday, April 17, 2012, beginning at 7:30 pm at the Village Hall, 85 Main Street, Cold Spring, NY.

Attending: Mayor Seth Gallagher, Trustees: Bruce Campbell, J. Ralph Falloon, Charles Hustis, III and Matthew Francisco.

Ellen Mageean, Village Accountant, reported on the Bank Balances for March 31, 2012.

General Fund	\$438,073.22
Water Fund	\$688,280.04
Sewer Fund	\$258,155.78
Trust & Agency(Payroll)	\$ 29,402.59
Capital Projects:	
Sewer Plant Capital Reserve (H04)	\$ 18,735.01
Sewer Plant Renovations (H05)	\$ 6,845.32
Mountain Avenue Cemetery (H11)	\$ 650.00

The Budget report was accepted and will be filed with the Village Clerk.

**Resolution #16-2012** Moved by: Trustee Hustis, seconded by: Trustee Campbell.

*Resolved that (1)* The Board of Trustees of The Village of Cold Spring hereby approves the following Budget Adjustment(s) for the 2011/2012 fiscal year:

(1)	To:	A00-1090-000	Interest & Penalties: Real Property Tax	\$1,000.00
	To:	A00-1320-400	Auditor Contractual	\$1,000.00
			<b>Increase auditor contractual for increase in audit fees with an offset to an increase in interest and penalties</b>	
(2)	To:	A00-3089-400	State Aid: LWRP Grant	\$2,000.00
	To:	A00-1410-450	Village Clerk: Comprehensive Plan	\$2,000.00
			<b>Increase comp plan budget for additional expenditures in current year that will be reimbursed to the village under the LWRP grant.</b>	
(3)	To:	A00-1620-400	Shared Services: Contractual	\$2,000.00
	From:	A00-1620-100	Shared Services: Personal Services	\$2,000.00
			<b>To increase shared services: contractual budget for unanticipated costs including repairs to generators in the amount of \$1,000 and new server in the amount of \$900.00.</b>	
(4)	To:	A00-3120-400	Police: Vehicle Repairs	\$3,000.00
	From:	A00-3120-420	Police: Telephone & Radio	\$500.00

	From:	A00-3120-430	Police: School and Supplies	\$500.00
	From:	A00-3120-200	Police: Equipment	\$500.00
	To:	A00-1520-000	Police Fees (revenue)	\$400.00
	To:	A00-2770-000	Miscellaneous Revenues	\$1,100.00
			<b>To increase police vehicle repairs for additional repairs not budgeted for, including 2 new transmissions and an alternator.</b>	
(5)	To:	A00-3120-410	Police: Services and Materials	\$1,800.00
	From:	A00-1990-400	Contingent Account	\$1,800.00
			<b>To increase the police services and materials for unanticipated costs related to computer problems.</b>	
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(6)	To:	A00-2262-000	Fire Protection Service: Gas (Revenue)	\$600.00
	To:	A00-3410-411	Fire Department: Gasoline (Expense)	\$600.00
			<b>To increase both the revenue and expense for additional fire department gas expense.</b>	
(7)	To:	A00-3410-470	Fire: Service Award	\$310.00
	From:	A00-3410-460	Fire: Building Repairs	\$310.00
			<b>Increase fire service award budget for increase in fees.</b>	
(8)	To:	A00-5110-410	Highway Street Maint: Supplies & Materials	\$1,500.00
	From:	A00-5110-400	Highway Street Maint: Resurface	\$1,500.00
			<b>To increase the Highway supplies and materials for unanticipated expenses.</b>	
(9)	To:	A00-7110-400	Parks & Rec – Repairs & Improvements	\$3,200.00
	To:	A00-1090-000	Interest & Penalties: Real Property Tax (Revenue)	\$2,900.00
	From:	A00-1930-400	Judgments & Claims	\$300.00
			<b>To increase the repairs and improvements for the dock railing.</b>	
(10)	To:	A00-8020-100	Planning Board: Personal Services	\$800.00
	From:	A00-1620-100	Shared Services: Personal Services	\$300.00
	From:	A00-7510-100	Historic Board: Personal Services	\$100.00
	To:	A00-2770-000	Miscellaneous Revenue	\$400.00
			<b>To increase the planning board personal services for an increase in the amount of time spent by the planning board secretary.</b>	
(11)	To:	A00-9050-800	Unemployment Insurance	\$1,000.00
	From:	A00-9060-800	Medical Insurance	\$1,000.00
			<b>To increase unemployment insurance for additional claims against the Village.</b>	

On roll call vote:

Trustee Ralph Falloon voted:	Yes
Trustee Bruce Campbell voted:	Yes
Trustee Charles Hustis voted:	Yes
Trustee Matthew Francisco voted:	Yes
Mayor Seth Gallagher voted:	Yes

**Resolution #16-2012** is officially adopted this Tuesday, April 17, 2012 with a unanimous vote.

*And (2)* The accountant is hereby authorized to transfer such funds immediately.

Mary Saari-Village Clerk/Treasurer

At this time, the Public Hearing for the 2012/2013 proposed Village budget was opened with the Pledge of Allegiance.

Mayor Gallagher read his Report of the Budget Officer (**enclosed**).

Trustee Campbell stated several items of interest for the coming year's budget with comments from the Board members:

- MTA TAX which is not needed this year;
- A new updated Computer System is needed throughout the Village offices;
- Mayor's Park needs new cooking grills and the benches painted;
- Previously requested for Tot's Park were sidewalks and shrubs;
- Repair of the Fire House Floor needs to be done but not extensively because of the expansion plans of the fire house;
- Garbage Truck repair/purchase: The chassis, motor, and mileage are good. The compactor mechanism needs to be replaced;
- Village Hall: needs repairs on the roof;
- Paving of the BLVD: scheduled for this year;
- Salaries for Employees and Mayor: Mayor's increase is not included in this budget; 7.5% increased contribution for health care has been scheduled for this budget year; Trustees should not be looking for a raise when there is none for the employees;
- Attorney Line/Use/Savings: there are other free legal options for municipalities, such as NYCOM, to tap into rather than spending tax dollars on the use of the attorney;
- Health Insurance: spoke with some of the employees and wondering if we can ease into the 7.5% contribution, perhaps starting at 5% and giving the employees a small raise; and
- Fireman's Service Award has increased greatly, mainly because there are more people participating in it and the retirees are continuing to work accruing more points.

Trustee Hustis suggested that the Mayor and Board prepare a 5 year Capital Project Plan. Accountant Mageean explained that now would be a good starting point because we have a good fund balance. The Comptroller is looking into villages and towns to get them into a 5 or 10 year plan. We can connect with the Comptroller and NYCOM for sample plans.

Mike Armstrong wondered about the funding of the I & I (Inflow and Infiltration of our water supply). This is storm and ground water running into the sanitary sewer system. The fines could be up to \$37,000 per day from the State. Basically, the letter from NYS Department of Environmental Conservation informing the Village of this problem was a wakeup call for us to move forward to clear up the water problem. As long as we are working on it, the State is satisfied to know that we are making the effort. Since the I & I issue must be addressed in an ongoing manner, it is recommended as part of the 2012/2013 Sewer Fund budget that an increase of \$2.00 per unit be added to the quarterly flat rate fee. This investment would cost the average single family household an additional \$8.00 per year, but it would allow the Village to address the urgent concerns of the DEC and save thousands of dollars in the short and long run.

Each of the Board members is a committee chair and liaison to the other Village Boards, appointed and voted upon by the Board.

Some other thoughts to raise money for the Village so as not to increase the property taxes is more recycling, docking permits, parking permits, and residents paying for garbage collection (last one not popular at all).

A motion to close the Public Hearing was made by Trustee Hustis, seconded by Trustee Falloon with a unanimous vote. Public Hearing closed.

The original plan for the dock lighting, approved by both the HDRB and Village Board, was to put in four (4) sheppard crook lights on the east side of the dock by the bandstand with the rest of the dock lit by bollard lighting. However, after checking out the installation of the poles with sheppard crook lights, presently only bolted to the concrete base, it was found that full footings must be set underneath the light poles for a more safe and secure attachment. The problem with this is that the dock is secured with steel cables both front to back and side to side put in place by the Army Corp of Engineers. Therefore, we would have to cut through the structural slab avoiding the steel cables holding the seawall together thus moving the position of the presently located poles. In addition to this, the conduits are located by these poles and would have to be removed and then replaced at the location of the new poles. This would cost approximately \$4,000 per pole. If we go with the bollard lights @ about \$540+ each, we do not have to move the conduits, or cut through the concrete base therefore saving the Village an enormous sum of money.

Trustee Falloon wanted it noted in the report that this decision to change from sheppard crook lighting to bollard lighting was based entirely upon the cost factor. The Board will not saddle the Village with the extra cost to install the sheppard crooks as previously approved by the HDRB and Village Board.

## **RESOLUTION #17-2012**

WHEREAS, installation of the four sheppard crook lights at the dock located closest to the bandstand will require new and substantial footings adding to the cost and labor required to install them, including moving the location of the lights to accommodate the substructure, trenching to allow for installation of electrical conduit and other unknown costs/risks; and

WHEREAS, the existing bollards have performed as expected, giving adequate light for safe use of the dock,

NOW THEREFORE BE IT RESOLVED, that four bollard lights will be installed in place of the aforementioned sheppard crook lights.

The motion to approve **Resolution #17-2012** was made by Trustee Hustis, seconded by Trustee Francisco.

On roll call vote:

Trustee Bruce Campbell voted	Yes
Trustee J. Ralph Falloon voted	Yes
Trustee Matthew Francisco voted	Yes
Trustee Charles Hustis voted	Yes
Mayor Seth Gallagher voted	Yes

**Resolution #17-2012** is officially adopted this Tuesday, April 17, 2012 with a unanimous vote.

There is \$2,000 in escrow for the purchase of two additional poles for the end of the dock. In order to install these poles, the same work is required as noted above for the four poles with the sheppard crook lights at the east end of the dock.

A motion was made to terminate the requirement in escrow for the two poles for the dock lighting project by Trustee Francisco, seconded by Mayor Gallagher. The motion was carried unanimously.

There was a review of the addendum/amendments to Request for Proposals (RFP) for The Grove.

A motion was made by Trustee Hustis to extend the deadline for the RFP to June 25, 2012 and to notify the public that the addendum to the RFP will be forthcoming, seconded by Trustee Francisco. With a unanimous vote, the motion was carried.

There was a request from Danielle Pack McCarthy that the Village of Cold Spring purchase some temporary "Bike to School" safety signs. She would like 250 signs (florescent lime green, plastic, re-usable) placed throughout the Village and Town. Mayor Gallagher asked the Town of Philipstown to match the cost of approximately \$150 for each municipality.

Trustee Hustis made a motion to approve spending \$150 for the Village to get "Bike Safety" signs scheduled for May 7, 2012. The motion was seconded by Trustee Campbell and approved unanimously.

A motion was made to request a draft report on Food Town from the Special Board by Trustee Hustis, seconded by Trustee Francisco and approved unanimously.

Mike Armstrong provided the draft copy to the Board members at the approval of the request to the Special Board.

The bills were reviewed by the Board. A motion was made by Trustee Falloon to approve payment of the bills. Trustee Francisco seconded the motion. By a unanimous vote, the motion was carried.

Meeting was adjourned.

Respectfully submitted,

Sandra L. Falloon